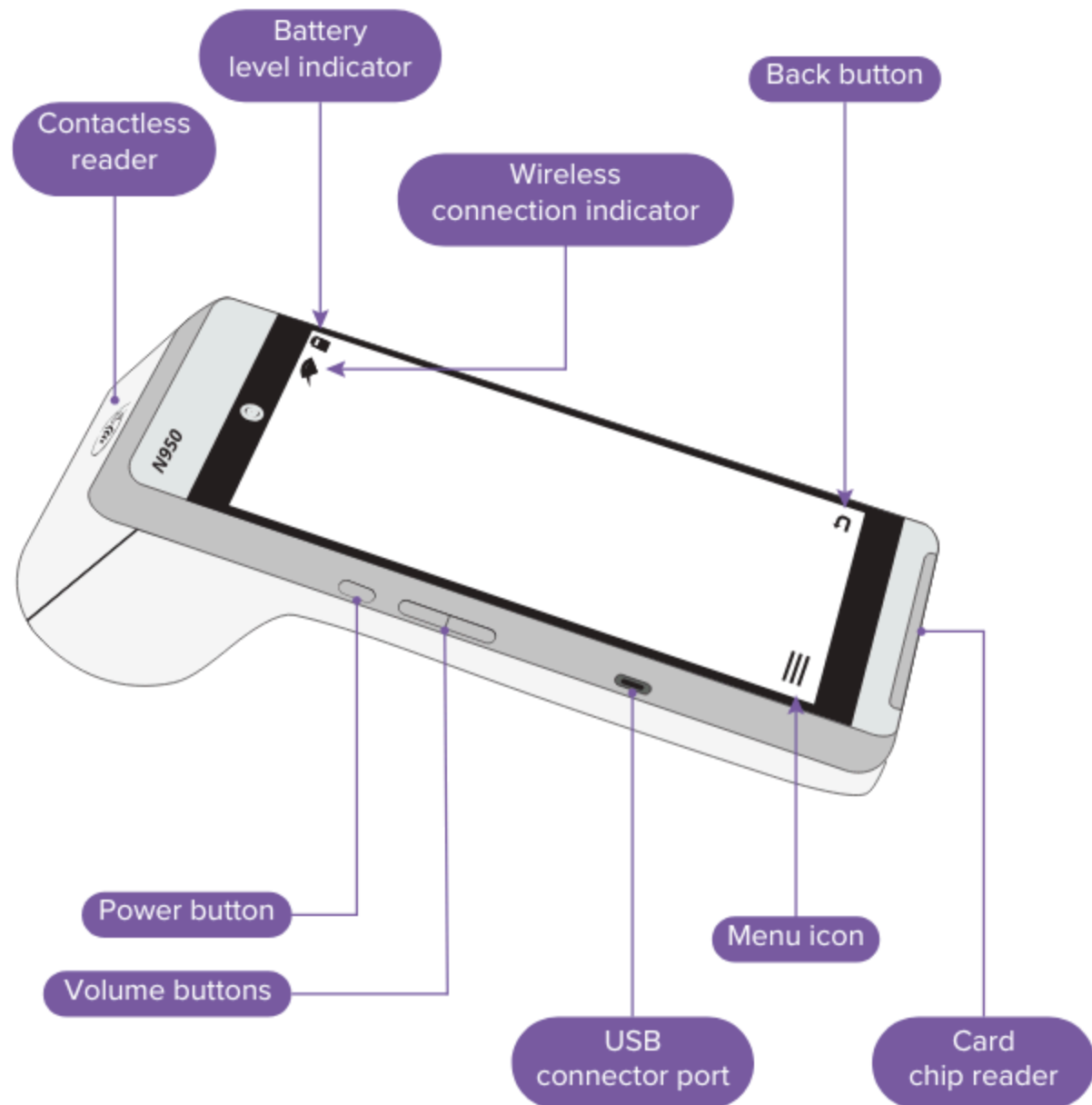
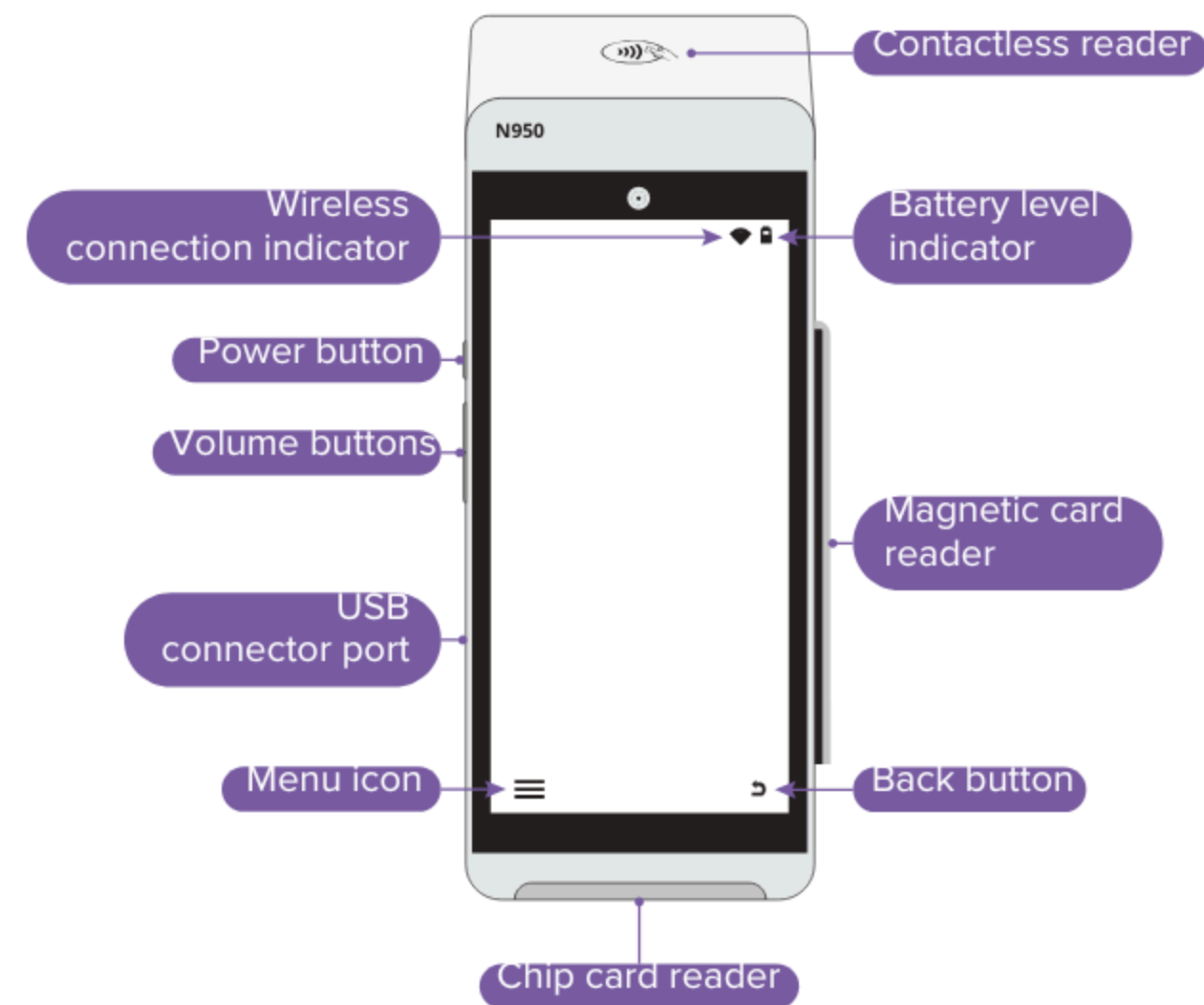


YOUR NEW DEVICE



TRANSACTIONS

You can use your device to run the following transactions:

- Run a sale.
- Void a transaction.
- Run a refund.
- Run a pre-authorization.
- Capture a pre-authorization.
- Print a presale ticket.

RUN A SALE

1. Type the sale amount, and then tap **CARD**.
2. To confirm the sale amount, tap **OK**.
3. Ask your customer to swipe, insert, or tap their card.
 - To manually enter their card details, tap **Enter Manually**.
4. (Optional) Your device prompts your customer to provide the following:
 - Signature
 - Tip amount
5. Select a receipt method.
 - To print a physical copy of the receipt, tap **Print receipt**.
 - To send a digital copy, enter your customer's mobile number, and then tap **SMS Receipt**.

VOID A TRANSACTION

1. Tap **Main Menu** ≡ .
2. Tap **PAYMENT > CARD > REFUND**.
3. Type the refund amount, and then tap **Enter**.
4. Ask your customer to swipe, insert, or tap their card.
 - To manually enter the card details, tap **Enter Manually**. Select a receipt method.
5.
 - To print a physical copy of the receipt, tap **Print receipt**.
 - To send a digital copy, enter your customer's mobile number, and then tap **SMS Receipt**.

RUN A PRE-AUTHORIZATION

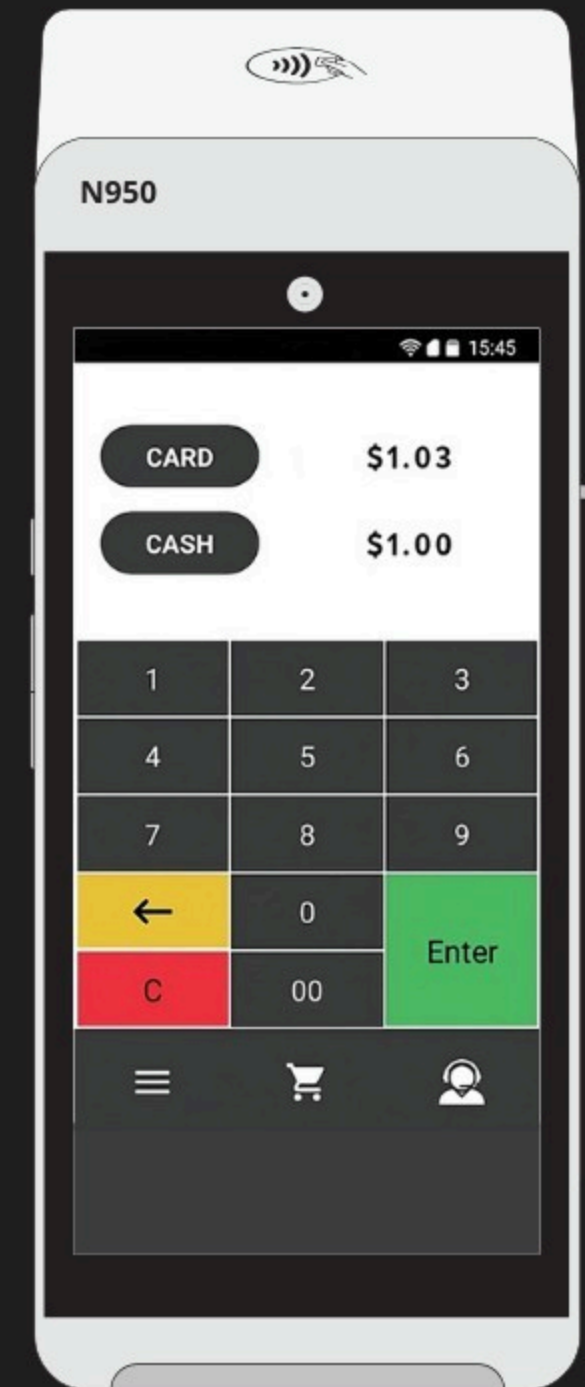
1. Tap **Main Menu** ≡ .
2. Tap **PAYMENT > CARD > AUTH**.
3. Type the pre-authorization amount, and then tap **Enter**.
4. Ask your customer to swipe, insert, or tap their card.
 - A. To manually enter the card details, tap **Enter Manually**. Select a receipt method.
5.
 - A. To print a physical copy of the receipt, tap **Print receipt**.
 - B. To send a digital copy, enter your customer's mobile number, and then tap **SMS Receipt**.

CAPTURE A PRE-AUTHORIZATION

1. Tap **Main Menu** ≡ .
2. Tap **PAYMENT > CARD > TICKET**.
3. Type the capture amount, and then tap **Enter**.
4. Type one of the following:
 - Transaction number from the receipt.
 - Last four digits of the card number.
5. Tap **Enter**.
6. Tap the pre-authorization that you want to capture.
7. (Optional) Your device prompts your customer to provide the following:
 - Signature
 - Tip amount
8. To confirm the capture amount, tap **YES**.
9. Select a receipt method.
 - To print a physical copy of the receipt, tap **Print receipt**.
 - To send a digital copy, enter your customer's mobile number, and then tap **SMS Receipt**.

PRINT A PRESALE TICKET

1. Tap **Main Menu** ≡ .
2. Tap **PAYMENT > CARD > PRESALE**.
3. Type the presale ticket amount, and then tap **Enter**.
4. Tap **OK**.
5. (Optional) Your device prompts your customer to provide a tip amount.
6. Tap **Enter**.



**N950 & N950S User Guide
for Dual Pricing**